



ສາທາລະນະລັດ ປະຊາທິປະໄຕ ປະຊາຊົນລາວ
ສັນຕິພາບ ເອກະລາດ ປະຊາທິປະໄຕ ເອກະພາບ ວັດທະນະຖາວອນ

ກະຊວງໂຍທາທິການ ແລະ ຂົນສົ່ງ
ກົມຂົວທາງ

ເລກທີ: 18886 /ກຂທ.
ນະຄອນຫຼວງວຽງຈັນ, ວັນທີ: 21 ກໍລະກົດ 2023

ປະກາດ ຮັບສະໝັກ

ພະນັກງານຊ່ວຍວຽກໃນຂົງເຂດໜ້າວຽກທີ 01 (ກົມຂົວທາງ)

(ໂຄງການ SEARECC, ໂຄງການເລກທີ P176088; ເງິນກູ້ຢືມເລກທີ 7102-LA).

ລັດຖະບານແຫ່ງ ສປປ ລາວ ໄດ້ຮັບທຶນກູ້ຢືມຈາກທະນາຄານໂລກ ເພື່ອນຳໃຊ້ເຂົ້າໃນ ໂຄງການພັດທະນາຕາມແລວທາງເສດຖະກິດອາຊີຕາເວັນອອກສ່ຽງໃຕ້ເພື່ອການເຊື່ອມໂຍງ-ເຊື່ອມຈອດ (SEARECC) ໃນມູນຄ່າລວມປະມານ 212,2 ລ້ານ ໂດລາສະຫະລັດ ມີໄລຍະເວລາການຈັດຕັ້ງປະຕິບັດໂຄງການ 06 ປີ (2022 - 2028), ມີພາກສ່ວນຈັດຕັ້ງປະຕິບັດໂຄງການຈາກ 07 ກະຊວງ: ກະຊວງໂຍທາທິການ ແລະ ຂົນສົ່ງ, ກະຊວງກະສິກຳ ແລະ ປ່າໄມ້, ກະຊວງອຸດສາຫະກຳ ແລະ ການຄ້າ, ກະຊວງແຜນການ ແລະ ການລົງທຶນ, ກະຊວງສາທາລະນະສຸກ, ກະຊວງການເງິນ, ກະຊວງປ້ອງກັນຄວາມສະຫງົບ ແລະ 05 ແຂວງເປົ້າໝາຍຂອງໂຄງການຄື: ແຂວງອຸດົມໄຊ, ແຂວງຜົ້ງສາລີ, ແຂວງໄຊຍະບູລີ, ແຂວງຫຼວງນ້ຳທາ ແລະ ແຂວງຫຼວງພະບາງ.

ຈຸດປະສົງ ແລະ ເປົ້າໝາຍຂອງໂຄງການແມ່ນ ເພື່ອປັບປຸງການເຊື່ອມໂຍງ -ເຊື່ອມຈອດ ດ້ານການຄ້າ ແລະ ການຂົນສົ່ງ ພາຍໃນ ແລະ ພາກພື້ນ ເພື່ອສ້າງເງື່ອນໄຂໃຫ້ ສປປ ລາວ ສາມາດຂຸດຄົ້ນທ່າແຮງທາງດ້ານເສດຖະກິດ, ກະສິກຳ ການຄ້າ ແລະ ທ່ອງທ່ຽວ ຕາມແລວທາງເສດຖະກິດແບບຍືນຍົງ, ເຊິ່ງກຳນົດມີ 04 ໜ້າວຽກຫຼັກຄື:

ໜ້າວຽກທີ 01: ເຊື່ອມໂຍງ-ເຊື່ອມຈອດ ພາກພື້ນ - ປັບປຸງເສັ້ນທາງຫລວງແຫ່ງຊາດໝາຍເລກ 02 ເຊິ່ງເປັນສ່ວນໜຶ່ງຂອງທາງຫຼວງອາຊຽນ AH 13, ທາງຫຼວງທ່ອງທ່ຽວເຂົ້າຫາເຂດການຜະລິດຢູ່ 05 ແຂວງ (ຜົ້ງສາລີ, ຫຼວງນ້ຳທາ, ອຸດົມໄຊ, ໄຊຍະບູລີ ແລະ ຫຼວງພະບາງ) ແລະ ດ່ານຊາຍແດນສາກົນປາງຮົກ ຕິດກັບ ສສ ຫວຽດນາມ ແລະ ດ່ານຊາຍແດນສາກົນນ້ຳເງິນ ຕິດກັບລາດຊະອານາຈັກໄທ.

ໜ້າວຽກທີ 02: ພັດທະນາ ແລະ ຍົກລະດັບຂະແໜງບໍລິການໂລຈິດສະຕິກ ແລະ ການຄຸ້ມຄອງຂະບວນການຄ້າຂ້າມແດນ - ພັດທະນາທ່າບິກ ຢູ່ແຂວງ ອຸດົມໄຊ, ຫລວງພະບາງ ແລະ ໄຊຍະບູລີ ເພື່ອສ້າງເງື່ອນໄຂດຶງດູດການລົງທຶນຂອງເອກະຊົນໃນການພັດທະນາທ່າບິກດັ່ງກ່າວ, ປັບປຸງບັນດານະໂຍບາຍ ແລະ ລະບຽບການ ທີ່ຕິດພັນກັບດ່ານຊາຍແດນໃຫ້ຫັນເປັນທັນສະໄໝ ແລະ ຍົກລະດັບຂີດຄວາມສາມາດຂອງບັນດາແຂວງ ແລະ ປັບປຸງລະບຽບການເພື່ອຊຸກຍູ້ການແຂ່ງຂັນໃນການບໍລິການໂລຈິດສະຕິກ.

ໜ້າວຽກທີ 03: ສ້າງຄວາມເຂັ້ມແຂງໃຫ້ກັບອົງກອນ ຫຼື ກົງຈັກ - ສ້າງຄວາມເຂັ້ມແຂງແກ່ ຂະແໜງກະສິກໍາ ໃນ ການປັບປຸງມາດຕະຖານການກວດກາຢັ້ງຢືນຄຸນນະພາບ ແລະ ຄວາມປອດໄພຂອງພືດ ແລະ ສັດ (SPS), ປັບປຸງ ຂີດຄວາມສາມາດ ເພື່ອຊຸກຍູ້ການຄ້າ, ສິນຄ້າກະສິກໍາ. ສ້າງຄວາມເຂັ້ມແຂງແກ່ຂະແໜງໂຍທາທິການ ແລະ ຂົນສົ່ງ ເພື່ອຊຸກຍູ້ສິ່ງເສີມນິຕິກໍາ ແລະ ນະໂຍບາຍ ຂົນສົ່ງຫລາຍຮູບແບບ ແລະ ຈັດຕັ້ງປະຕິບັດບັນດາສັນຍາຂົນສົ່ງຂ້າມ ແດນ, ການວາງແຜນ, ການປະສານງານ, ຄວາມປອດໄພຕາມທ້ອງຖະໜົນ, ການມີສ່ວນຮ່ວມຂອງແມ່ຍິງເຂົ້າໃນ ການພັດທະນາຂອງຂະແໜງການ ແລະ ການຮັບປະກັນວຽກສົ່ງແວດລ້ອມ-ສັງຄົມ ຂັ້ນສູນກາງ ແລະ ທ້ອງຖິ່ນ.

ໜ້າວຽກທີ 04: ວຽກຄຸ້ມຄອງບໍລິຫານໂຄງການລວມມີ ການປະສານງານໂຄງການ, ການຈັດຊື້-ຈັດຈ້າງ, ການຄຸ້ມ ຄອງການເງິນ, ການຄຸ້ມຄອງວຽກງານສົ່ງແວດລ້ອມ ແລະ ສັງຄົມ, ການຕິດຕາມ ແລະ ປະເມີນຜົນ, ການກວດສອບ ການເງິນ ແລະ ເຕັກນິກ.

ໂຄງການມີຄວາມຕ້ອງການພະນັກງານທີ່ມີຄຸນວຸດທິ, ມີຄວາມມຸ່ງໝັ້ນ ດຸໝັ້ນ ແລະ ຫ້າວຫັນ ເພື່ອເຂົ້າມາຮ່ວມເຮັດ ວຽກກັບທີມງານ, ເຊິ່ງມີຕໍາແໜ່ງດັ່ງລຸ່ມນີ້:

- ພະນັກງານຊ່ວຍວຽກທີມງານທີ່ຮັບຜິດຊອບ ຂົງເຂດໜ້າວຽກທີ 01, ຈໍານວນ 2 ຕໍາແໜ່ງ ປະຈໍາຢູ່ ຫ້ອງການ ຂອງໂຄງການ SEARECC, ພະແນກຄຸ້ມຄອງທາງຫຼວງ, ກົມຂົວທາງ, ກະຊວງໂຍທາທິການ ແລະ ຂົນສົ່ງ.

ການຄັດເລືອກແມ່ນອີງໃສ່ລະບຽບຫຼັກການຂອງທະນາຄານໂລກ, ຜູ້ທີ່ໄດ້ຮັບການຄັດເລືອກຈະຕ້ອງເລີ່ມດໍາເນີນ ວຽກງານໃນໄວງນີ້. ທ່ານທີ່ສົນໃຈໃຫ້ສິ່ງຈິດໝາຍສະແດງຄວາມສົນໃຈພ້ອມກັບຊົວະປະຫວັດ (ເປັນ ພາສາລາວ ຫຼື ອັງກິດ) ແລະ ລາຍຊື່ພ້ອມດ້ວຍທີ່ຢູ່ຜູ້ຢັ້ງຢືນ 03 ທ່ານ ມາຕາມທີ່ຢູ່ຂ້າງລຸ່ມນີ້ ຊໍາສຸດບໍ່ໃຫ້ກາຍວັນທີ 26 ກໍລະກົດ 2023, ທ່ານສາມາດຊອກຫາຂໍ້ມູນເພີ່ມຕື່ມໄດ້ຕາມລິ້ງຂ້າງລຸ່ມໃນວັນລັດຖະການແຕ່ 9:00 - 16:00, ຍົກເວັ້ນວັນ ພັກ ຫລື ຕາມເວັບລິ້ງ: <http://ppmd.mof.gov.la/opportunities/con>.

ກົມແຜນການ ແລະ ການເງິນ, ກະຊວງ ໂຍທາທິການ ແລະ ຂົນສົ່ງ

ໂຄງການພັດທະນາຕາມແລວທາງເສດຖະກິດອາຊີຕາເວັນອອກສ່ຽງໃຕ້ເພື່ອການເຊື່ອມໂຍງ-ເຊື່ອມຈອດ

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ດັ່ງນັ້ນ, ຈຶ່ງແຈ້ງມາຍັງທ່ານທີ່ມີຄວາມສົນໃຈເຂົ້າຮ່ວມສະໝັກໃນຄັ້ງນີ້ດ້ວຍ. 

ຫົວໜ້າກົມ



ລິດຕາ ຂັດທິຍະ



LAO PEOPLE'S DEMOCRATIC REPUBLIC

PEACE INDEPENDENCE DEMOCRACY UNITY PROSPERITY

**Ministry of Public Works and Transport
Department of Roads (DoR)**

**Southeast Asia Regional Economic Corridor and Connectivity
(SEARECC)**

(Project ID No. P176088; IDA Credit No. 7102-LA)

TERMS OF REFERENCE

SUPPORTING STAFF FOR THE COMPONENT 1 OF SEARECC PROJECT

I. BACKGROUND

The Ministry of Public Works and Transport (MPWT); Ministry of Agriculture and Forestry (MAF); Ministry of Industry and Commerce (MOIC); Ministry of Public Security (MOPS); Ministry of Planning and Investment (MPI), Ministry of Health (MOH) and Ministry of Finance (MOF) of Lao PDR have received financing support from the World Bank's (WB) International Development Association (IDA) to implement the Southeast Asia Regional Economic Corridor and Connectivity (SEARECC) with a project duration of six (6) years starting from 4th quarter of year 2022.

The Southeast Asia Regional Economic Corridor and Connectivity (SEARECC) seeks to improve the domestic and regional transport connectivity and logistics facilities, with associated policy reforms for increased economic activities along selected transport corridors in Northern Lao PDR. The project scope includes improvement of transport connectivity and logistics services in Lao PDR, trade facilitation, border crossing control management, and agriculture trade along the NR2 corridor and five provinces in the corridor catchment area: Phongsaly, Luangnamtha, Oudomxay, Xayabouly, and Luangprabang. NR2, 295 km long and a part of ASEAN highway no 13, consists of NR2-West (145 km) connecting with the Thai border at Huai Kone via NR4A and NR2-East (150 km) connecting with the Vietnamese border at Tay Trang, Dien Bien Phu province. As a major road corridor, it crosses the new Lao-China rail corridor in Muang Xai, creating the potential for multimodal transport connectivity for both north-south and east-west routes connecting Laos, Vietnam, Thailand, Myanmar, and China. The development of NR2 provides linkages to Thailand, Vietnam, and China, which can help achieve Lao PDR's aspiration to become a landlinked country. The proposed project will help to attract more investment, boost more cross-border trade, and generate more employment in the surrounding areas.

The Project Development Objective (PDO) are to improve regional and domestic trade and climate resilient transport connectivity along an East-West corridor in Southeast Asia, and to provide

immediate and effective response in case of an Eligible Crisis or Emergency. The proposed PDO-level results indicators are:

A. Improved regional and domestic transport connectivity:

1. Travel time along the selected sections of the N R2 corridor;
2. Number of people provided with improved, climate resilient road access;
3. Beneficiaries expressing satisfaction with transport connectivity (percentage).

B. Improved cross-border trade efficiency

4. Average cross-border processing time at selected Laos-Vietnam and Laos-Thailand border checkpoints; and
5. Time taken for SPS certification in agricultural trade.

SEARECC consists of five (5) components as follow: (1) Lao PDR and Regional Connectivity Enhancement, (2) Logistics Services Development and Border-Crossing Management, (3) Strengthening Institutional Capacity and Regulatory Framework in Agriculture, Transport, and Investment Planning, (4) Project Management and (5) Contingency Emergency Response.

II. OBJECTIVE OF ASSIGNMENT

The SEARECC project, Component 1 aims to This Component will support Lao PDR to improve connectivity in the northern part of Lao PDR to provide a safe, efficient, climate-resilient, and reliable infrastructure for both international transit routes and domestic connectivity through which the Department of Roads is the leading agency. The objective of the Assignment is for a full-time Project Assistant to provide effective administrative and arrange logistical support to the Project Management Unit (PMU) team of Component 1 of SEARECC in implementing the project activities and supporting overall office administration.

The Supporting Staff will be supervised by and reporting to the SEARECC Project coordinator. The Supporting Staff initially will be provided with technical guidance and mentoring support by the National Project Implementation and Operation Support (NPIOS) Consultants hired by DoR.

III. SCOPE OF ASSIGNMENT

The scope and tasks of the Supporting Staff will include but are not limited to, supporting the CMU team of C1 under the Department of Roads on overall administration functions and activities of the Project. The following tasks are assigned:

1. Support the CMU team in collecting work progress under Component 1 and participate in preparing reports on the progress and implementation of the project (monthly, quarterly, semi-annual, annual); and ensure that reporting data is submitted on time and with adequate information.

2. Assist in documenting and preparing the minutes of meetings and documenting other meetings required by Component 1.
3. Assist in providing information on ongoing and preparing quarterly reports to the donors and departments of the MPWT and other stakeholders;
4. Assist in maintaining office records in hard copy and electronic copy in an efficient filing system, including back-up storage in case of computer viruses.
5. Assist in preparation on arrange meeting, coordinating with related Ministries/departments as required by Coordinator/PMU.
5. Having regular site visit and attend site meetings with the contractors and consultants as required for efficient and regular monitoring of the contracts implementation;
6. Assist in other activities as requested by the CMU-Component 1 team, the PMU Management and Director General of DoR.

VI. Qualifications Required

The junior consultants should have the following qualifications and experiences required to undertake her/his assignment:

1. At least a Bachelor's Degree or Higher Diploma in civil engineering, economics, law, procurement, or other relevant fields, e.g., Road-Bridge and Transportation Engineering or Business Administration, are also eligible. Completion of professional training, seminars, or refresher courses in the field of contract administration, procurement of civil works/consulting services;
2. At least one year of relevant work experience in a similar position and experience in road and bridge construction, improvements, and maintenance projects and / or procurement are preferable.
3. Fair knowledge of spoken and written English and proficiency in communication in Lao.
4. Good computer literacy in Engineering software (e.g. AutoCAD/Sketch-up) and Microsoft office (e.g., Word, Excel, PowerPoint). And Good knowledge on set up Video Conference device would be advantage.
5. Willingness to travel as needed.

VII. Expected Output and Reporting Requirements

The SUPPORTING STAFF will be required to deliver the following tasks:

- The project office is well organized and efficiently operating;
- Provide input for monthly and quarterly reports, as well as annual reports; and
- Other reports as required by CMU of Component 1.

VIII. Duty Station and Duration of Assignment:

The supporting staff will work under the overall supervision of CMU of Component 1 at the main office, with day-to-day supervision from the designated representative member of the team. The duration of this assignment is 24 months worked on a full-time basis, with the possibility of renewal based on satisfactory performance review and project requirements. This assignment is expected to start from August 1, 2023, to August 1, 2025.